

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 02/03/2026

Employee Name: Makenzie Banks

Name and Location of Out of Town Training / School Event:

2026 Extension health Summit – Bryan College Station, presenting at the conference on 02/10. All FCH agents are required to attend. Conference is 02/09 – 02/11, but staying until 02/12.

Training / School Start Date: 02/09

Training / School End Date: 02/12

Total per Diem Days 4 X \$60 = \$240

Employee Signature *Makenzie Banks*

VENDOR	035160
RECEIVED	2/3/26
FOR	
CODE	1000752140
AMOUNT	\$240

Supervisor Signature* _____

*Supervisor signature is NOT required for Elected Official or Department Head

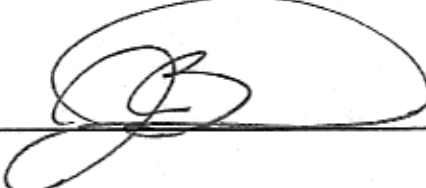
Please submit per diem meal vouchers to County Treasurer's Office at least two weeks prior to the date of departure.

All vouchers will be submitted to Commissioners Court for approval. Per Diem meal checks must be picked up at the County Treasurer's officer prior to the date of travel.

NOTE:

County credit cards should not be used for meals except in cases of a travel emergency.

(Note – charges made to county credit card for full day travel per diem meals must be reimbursed by the employee, or deducted from the employee's trip voucher.)

Judge Signature:  _____

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 01/28/2026

Employee Name: Michael Williams

Name and Location of Out of Town Training / School Event:
Huntsville Constable School

Training / School Start Date: 02/09/26

Training / School End Date: 02/13/26

Total per Diem Days 5 X \$60 = \$ 300

Employee Signature _____

Supervisor Signature* _____

VENDOR	<u>03084</u>
RECEIVED	<u>1/28/26</u>
FOR	
CODE	<u>10455521910</u>
AMOUNT	<u>\$300</u>

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Judge Signature:  _____

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 1.5.26

Employee Name: Heather Hopkins

Name and Location of Out of Town Training / School Event:

Texas Justice Court Training Center

Coalveston, Tx - Clerk School

Training / School Start Date: Feb 22, 2026

Training / School End Date: Feb 25, 2026

Total per Diem Days 4 X \$60 = \$ 240.00

Employee Signature Heather Hopkins

Supervisor Signature* Sheila Pender

VENDOR	03528
RECEIVED	1/5/26
FOR	
CODE	1045152191-4
AMOUNT	\$240

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1. \$60
2. \$60
3. \$60
4. \$60

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Judge Signature: [Signature]

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 1/20/2026

Employee Name: Commissioner Adam Sharp

Name and Location of Out of Town Training / School Event:

68th Annual V.G. Young School for County Commissioners' Court

Brazos County Expo Center, Bryan, TX

Training / School Start Date: February 16, 2026

Training / School End Date: February 19 2026

Total per Diem Days 4 X \$60 = \$ 240.00

Employee Signature _____

Supervisor Signature* _____

00015
1/20/26

2102352190
\$240

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Judge Signature:  _____

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 1/20/2026

Employee Name: Commissioner Daniel Holman

Name and Location of Out of Town Training / School Event:

68th Annual V.G. Young School for County Commissioners' Court

Brazos County Expo Center, Bryan, TX

Training / School Start Date: February 16, 2026

Training / School End Date: February 19 2026

Total per Diem Days 4 X \$60 = \$ 240.00

Employee Signature _____

Supervisor Signature* _____

00387
1/20/26

22023521910
\$240

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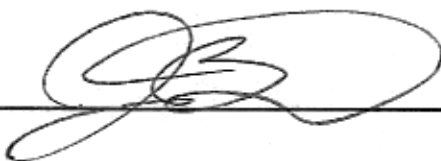
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Judge Signature: _____



Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 1/20/2026

Employee Name: Commissioner Joey Holloway

Name and Location of Out of Town Training / School Event:

68th Annual V.G. Young School for County Commissioners' Court

Brazos County Expo Center, Bryan, TX

Training / School Start Date: February 16, 2026

Training / School End Date: February 19 2026

Total per Diem Days 4 X \$60 = \$ 240.00

Employee Signature _____

Supervisor Signature* _____

022261
1/20/26
25025521010
\$240

*Supervisor signature is NOT required for Elected Official or Department Head

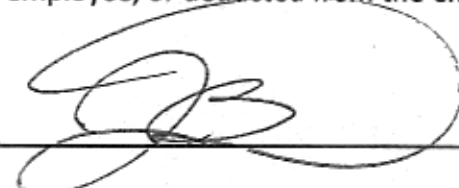
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Judge Signature:  _____

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: 1/20/2026

Employee Name: Commissioner Steve Bryan

Name and Location of Out of Town Training / School Event:

68th Annual V.G. Young School for County Commissioners' Court

Brazos County Expo Center, Bryan, TX

Training / School Start Date: February 16, 2026

Training / School End Date: February 19 2026

Total per Diem Days 4 X \$60 = \$ 240.00

Employee Signature _____

Supervisor Signature* _____

03522
1/20/26

24122352190
\$240

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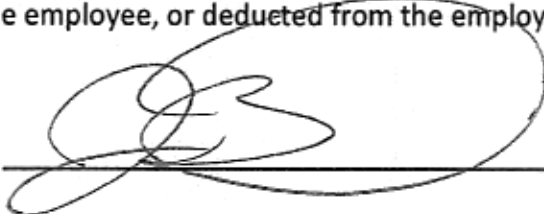
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Judge Signature:  _____

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel Per-Diem Meal Voucher

Date Submitted: 02/02/2026

Employee Name: Jeff Boyd

Name and Location of Out of Town Training / School Event:

BI-Annual Staff Training & Board of Directors Meetings
Austin, Texas

Training / School Start Date: 02/02/2026

Training / School End Date: 02/06/2026

Total Per Diem Days 5 X \$60 = \$ 300.00

Employee Signature _____

Supervisor Signature* _____

VENDOR	<u>03130</u>
RECEIVED	<u>2/2/26</u>
FOR	
CODE	<u>1090052140</u>
AMOUNT	<u>\$300</u>

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